

# Lower Sapey Parish Meeting

Minutes of the Annual Governance Meeting held on 16<sup>th</sup> May 2024 commencing at 7:30pm  
Held in St Bartholomew's Church, Harpley

**Present:** D Millward (Chair), H Rigby (Vice Chair)

Steve Younge, Mark Griffiths, Margaret Griffiths, Sean Hinton, Alastair Tulloch, Jen Denniston, David Richards, Hillary Tulloch, Paul Millward and Nick Denniston.

**Apologies:** E. Younge, S. Everitt, S. Rigby

## **1: Election of Chair:**

Dot Milward was proposed by David Richards, seconded by Howard Rigby and unanimously elected. She was thanked for her previous year of service.

## **2: Election of Vice Chair:**

Howard Rigby was proposed by Margaret Griffiths and seconded by Hillary Tulloch.

## **3: Annual report of the Chair:**

- Harpley Lane has been partially re surfaced.
- Some other pot holes have been filled in parts.
- A 3<sup>rd</sup> grit bin installed at the top of Church Bank and all three have been added to the County Highways inventory.
- An interview for the post of Parish Clerk is planned for June.
- Litter picking happened across the parish during April
- The minutes of the 2023 APCM were approved and signed.
- HSBC banking continues to be done online only.
- The 2023/2024 accounts have been audited.

## **4: Report from the Vice Chair / Treasurer**

- There has been a 34% precept payment increase.
- The 2023/2024 accounts were approved as proposed by Jen Denniston and seconded by Sean Hinton.
- The bank balance as at 16/5/24 was ££729.33.

## **6: Financial matters:**

- The application for S106 funding is ongoing
- The treasurer in to look into moving to a less costly bank such as TIDE.
- With the absence of a full-time clerk an administrative expense of £95.00 was agreed.

## **7: Highways and Lengthsman Scheme:**

- The "Harpley Road" sign is still missing

- The issue of a mirror at the junction of Harpley Road and the B4203 was raised again but the required location is across the county boundary in Herefordshire.
- There will be a request for some of the blocked roadside ditches to be cleared.
- Some potholes in the less important areas to be reported

**8: Policing:**

Although slightly out of the parish the theft of two vans from The Fox public house was noted.

**9: Correspondence:**

The parish had applied for the framed portrait of the King. This has now arrived and it was suggested to offer it to be hung in the nave of the church. Proposed by David Richards and seconded by Steve Younge. This proposal will be raised at the next available PCC meeting.

**10: AOB**

A cream tea event in support of Christian Aid is happening the following Saturday.

**11: Date of next meeting:**

Thursday 26<sup>th</sup> September 2024 at 7:30pm

Meeting closed 20.30hours