

# Lower Sapey Parish Meeting

Minutes of the Annual Governance Meeting held on 25<sup>th</sup> May 2023 commencing at 7:30pm  
Held in St Bartholomew's Church, Harpley

**Present:** D Millward (Chair), H Rigby (Vice Chair), S Everitt (Clerk)

Steve Younge, Mark Griffiths, Sue Rigby, Margaret Griffiths, Jen Denniston, David Richards, Paul Millward and Nick Denniston.

District Councillors: Paul Cummings and Pam Cummings.

**Apologies:** Marion West

## **1: Election of Chair:**

Dot Milward was proposed by Margaret Griffiths, seconded by Nick Denniston and unanimously elected. She was thanked for her previous year of service.

## **2: Election of Vice Chair:**

Howard Rigby was proposed by Nick Denniston and seconded by Paul Milward.

## **3: Annual report of the Chair:**

Several potholes have been filled in on the road through the village. Grit bins have been filled and are now on the county highways active list. Some areas of the roadside have been tidied as part on the lengthsman scheme. Excellent parish parties were organised for the Platinum Jubilee and the Kings Coronation.

## **4: Minutes of the meeting held on 27<sup>th</sup> April 2023:**

The approval of the minutes was postponed until the next full meeting.

## **5: Banking:**

Financial control and banking issues have now been moved to "Internet" banking making cheques a thing of the past.

## **6: Financial matters:**

The Annual Governance and Accountability Return has been completed. Tony Dipple very kindly provided the external audit of the accounts. Approval of the accounts was proposed by Nick Denniston and seconded by David Richards. The year end bank balance was £431.31 with no outstand payments or receipts.

## **7: Other Parish Matters:**

The meeting welcomed and congratulated Paul and Pam Cummins on their election as district councillors. Malvern district now has five political groups who will hopefully work well together. Paul Cummings is on the executive committees and working on the neighbourhood plan, Pam is on the environment and AONB committees. Currently there is a big share of new housing being allocated to small villages. The villages are feeling aggrieved due to poor infra structure.

Nick Denniston raised the Rooftops Housing Association as an issue. Paul Cummings is looking into this issue. It may possibly be an agenda item at the next meeting with an invitation for a representative from Rooftops to attend.

**8: Date of next meeting:**

Thursday 13<sup>th</sup> Julky 2023 at 7:30pm

Meeting closed 20.00hours

Lay Parish Clerk: Sue Everitt  
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